



THE OCEAN FOUNDATION

**Workshop Host for Ocean Acidification Science and Policy Training in
Latin America and the Caribbean**

July 3rd, 2018

Proposal Request Synopsis

The Ocean Foundation (TOF) is seeking a workshop host for a training on ocean acidification science and policy. Primary venue needs include a lecture hall that accommodates up to 100 people, additional meeting space, and a lab that can accommodate up to 30 people. The workshop will consist of two sessions that will span across two weeks and will occur in the Latin America and Caribbean region in the second half of January 2019. Proposals must be submitted no later than July 31st, 2018

About The Ocean Foundation

TOF is a unique community foundation with a mission to support, strengthen, and promote those organizations dedicated to reversing the trend of destruction of ocean environments around the world. TOF works with donors who care about our coasts and ocean to provide financial resources to marine conservation initiatives through advancing innovative, customized philanthropic solutions. By focusing collective expertise, TOF generates cutting edge content on emerging threats, potential solutions, and better strategies for implementation.

Project Background & Goals

The Ocean Acidification Monitoring and Mitigation project (OAMM) is a public-private partnership between TOF's International Ocean Acidification Initiative (IOAI) and the U.S. Department of State. OAMM engages government, civil society, and private stakeholders on building capacity of scientists in the Pacific Islands and Latin America and the Caribbean to monitor, understand, and respond to ocean acidification. This is done through regional training workshops, development and delivery of affordable monitoring equipment, and provision of long-term mentorship. The scientific data produced from this initiative can ultimately be used to inform national coastal adaptation and mitigation strategies, while promoting international scientific collaboration through the development of regional monitoring networks.

Requirements

See next page.

Budget:

Please provide TOF with a detailed budget for the services requested.

Proposed Timeline

The workshop will be held in the second half of January 2019. The timeline can be somewhat flexible based on the availability of the host.

Contact Information

Please direct all responses to this RFP and/or any questions to:

Alexandra Puritz
apuritz@oceanfdn.org

Requirements

In your response to this RFP, please indicate which of these requirements the institution is unable to provide. A successful proposal does not need to include all requirements, but a proposal that meets all or most of the requirements will be looked upon favorably. Proposals must include at least two examples of prior workshops hosted by the applicant that are comparable to the workshop request in this RFP.

	Week 1	Week 2
Lecture Hall	A lecture hall that can accommodate up to 100 people, equipped with PowerPoint capabilities. Amplification and/or recording abilities are preferred, but not required.	N/A
Classrooms/ Meeting Rooms	Three classrooms or meeting rooms that can accommodate up to 40 people, equipped with PowerPoint capabilities	A classroom or meeting room that can accommodate up to 20 people, equipped with PowerPoint capabilities
Laboratory	<p>A laboratory than can be used to demonstrate methodologies. Laboratory should accommodate 40 people (or two laboratories than can each hold 20) and be equipped with:</p> <ul style="list-style-type: none"> • Stable electricity • Deionized water • Glassware for preparing solutions • Access to seawater • An aquarium for demonstrating operation of a pH sensor (ideally 100 gallon) • 3-4 smaller aquariums for practicing water sample collection • A ring stand and clamps • Gloves 	<p>A laboratory that has work benches to accommodate up to 20 scientists, with power supplies at each bench. Laboratory should be equipped with:</p> <ul style="list-style-type: none"> • Stable electricity • Deionized water • Glassware for preparing solutions • Access to seawater • An aquarium for demonstrating operation of a pH sensor (ideally 100 gallon) • 2 ring stands and clamps • Gloves
Catering	<ul style="list-style-type: none"> • Coffee breaks twice daily for 100 people • Lunch daily for 100 people • Water for 100 people throughout the day 	<ul style="list-style-type: none"> • Coffee breaks twice daily for 20 people • Lunch daily for 20 people • Water for 20 people throughout the day
Other	<ul style="list-style-type: none"> • Stationary and writing implements for 100 people • Access to bathrooms • Shuttle service to institution 	<ul style="list-style-type: none"> • Access to bathrooms • Shuttle service to institution • Boat hire that can accommodate 20 people, either on 1 or 2 boats